

2014 LGBTQ Career Center Certification Assessment

Thank you for your interest in completing the 2014 OUT for Work Career Center Certification Program Assessment.

NOTE: A hardcopy of the assessment can be printed PRIOR to completing it online if you prefer. Visit www.outforwork.org. We kindly ask that you DO NOT start the online process and stop before submitting the completed assessment)

2014 LGBTQ Career Center Certification Services

LGBTQ Career Center Assessment:
\$49.99

This is the only assessment that evaluates the services, training, outreach, support, and resources a career center is providing LGBTQ students. Upon completion and scoring, receive the OUT for Work LGBTQ Certificate (electronic & hardcopy) verifying certification level and inclusion in the annual CCCP report.

60--minute consultation/webinar & customized action plan:
\$75.00

OUT for Work will analyze the assessment responses and provide your staff an in--depth consultation/webinar examining strengths, weaknesses, opportunities, and threats accordingly. Further OUT for Work will collaborate with you on creating an action plan to maintain or increase level of certification.

Online LGBTQ career center library
\$9.99/month

Get access for your staff and students to hundreds of LGBTQ career specific resources, publications, links, videos, and more with OUT for Work's LGBTQ On--line Career Resource Library. In addition, participate in the LGBTQ Career Center Certification Professionals Online Community. Share best practices, resources, information, schedules, etc. with all the career center professionals in the program.

*1--year subscription required

All--Access:
\$200.00 Save \$44.87

Get the LGBTQ Career Center Assessment, 60--minute consultation/webinar & customized action plan, and the online library. Also receive 20% off individual/ group conference registrations, publications, webinars, and resources throughout the year.

*Please click on or copy the link below to proceed to payment after completing the assessment. You may pay by credit card or check. Assessment will not be processed until payment is received.

<http://www.regonline.com/Register/Checkin.aspx?EventID=1174488>

Visit www.outforwork.org for more information

OUT for Work
1325 Massachusetts Ave, NW Suite #700
Washington, DC 20005

2014 LGBTQ Career Center Certification Assessment

You will receive your certification certificate via email and hard copy.

If you have any questions, please email info@outforwork.com or call 1-866-571-LGBT.

Thanks again for supporting LGBTQ students!

*Click on submit to continue with the survey.

*1. GENERAL INFORMATION

Name of college/ university	<input type="text"/>
Name of career center	<input type="text"/>
Career center web address	<input type="text"/>
Mailing address	<input type="text"/>
City/town	<input type="text"/>
State/province	<input type="text"/>
Zip/postal code	<input type="text"/>
Phone No.	<input type="text"/>

2014 LGBTQ Career Center Certification Assessment

*2. Indicate state, territory, or country

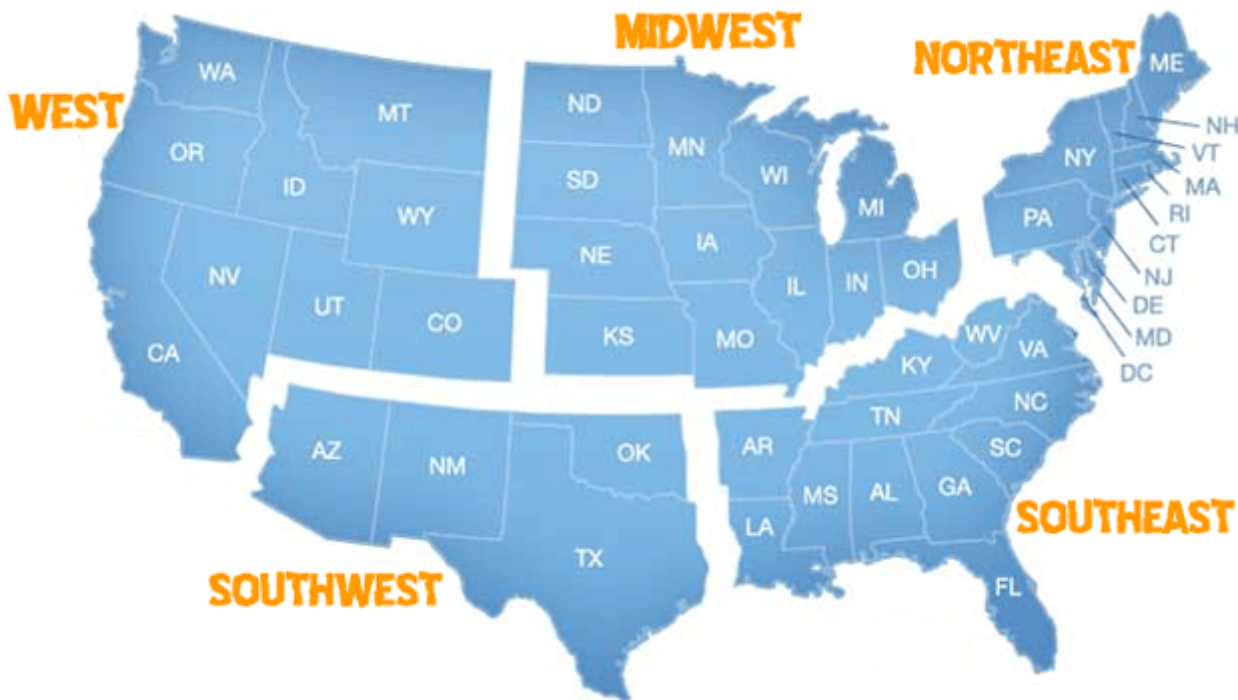
- Alabama
- Alaska
- American Samoa
- Arizona
- Arkansas
- California
- Colorado
- Connecticut
- Delaware
- District of Columbia
- Florida
- Georgia
- Guam
- Hawaii
- Idaho
- Illinois
- Indiana
- Iowa
- Kansas
- Kentucky
- Louisiana
- Maine
- Maryland
- Massachusetts
- Michigan
- Minnesota
- Mississippi
- Missouri
- Montana
- Nebraska
- Nevada

2014 LGBTQ Career Center Certification Assessment

- New Hampshire
- New Jersey
- New Mexico
- New York
- North Carolina
- North Dakota
- Northern Marianas Islands
- Ohio
- Oklahoma
- Oregon
- Pennsylvania
- Puerto Rico
- Rhode Island
- South Carolina
- South Dakota
- Tennessee
- Texas
- Utah
- Vermont
- Virginia
- Virgin Islands
- Washington
- West Virginia
- Wisconsin
- Wyoming
- *Canada

Other (please specify)

2014 LGBTQ Career Center Certification Assessment



***3. Indicate region:**

- Northeast
- Southeast
- Midwest
- Southwest
- West

***4. Which best describes the career center:**

- Centralized
- Decentralized
- Other, please specify

***5. If decentralized or other, how many offices are on campus?**

(Certification ONLY applies to the specific career center completing the assessment)

2014 LGBTQ Career Center Certification Assessment

***6. CONTACT INFORMATION *PRIMARY POINT OF CONTACT (CONTACT INFORMATION IS FOR INTERNAL PURPOSES ONLY)**

Name

Title

Email

Phone No.

***7. Include this representative in the OUT for Work LGBTQ CCCP Directory (provided to CCCP career centers only)**

- Yes
- No

8. Secondary Point of Contact

Name

Title

Email

Phone No.

9. Include this representative in the OUT for Work LGBTQ CCCP Directory (provided to CCCP career centers only)

- Yes
- No

***10. Does the career center have a designated staff member or point of contact who specializes in serving the needs of LGBTQ students?**

- Yes
- No, all counselors assist these students

11. If yes, please provide contact information:

Name

Title

Email

Phone No.

2014 LGBTQ Career Center Certification Assessment

12. Include this representative in the OUT for Work LGBTQ CCCP Directory (provided to CCCP career centers only)

- Yes
- No

DEMOGRAPHICS

***13. Which best describes the college/ university:**

- Private
- Public
- Combination Private/ Public

***14. Which best describes the college/ university:**

- 4 year
- Community College

***15. Is the college/ university religiously affiliated?**

- Yes
- No

***16. Check all that apply.**

- Catholic
- Jewish
- Mormon
- Methodist
- Quaker
- Presbyterian
- Jesuit
- Moravian
- Lutheran

Other

***17. Is the college/ university a HBCU (Historically Black College or University)?**

- Yes
- No

2014 LGBTQ Career Center Certification Assessment

***18. What is the estimated population of full time students at the college/ university?
(undergraduate, graduate, etc.)**

- 0-5,000
- 5,001-11,999
- 12,000 or more

19. Indicate the top three categories of academic focus your institution offers:

- Agriculture, Agriculture Operations, and Related Sciences
- Architecture and Related Services
- Area, Ethnic, Cultural, Gender, and Group Studies
- Aviation
- Biological and Biomedical Sciences
- Business, Management, Marketing, and Related Support Services
- Communication, Journalism, and Related Programs
- Communications Technologies/technicians and Support Services
- Computer and Information Sciences and Support Services
- Construction Trades
- Education
- Engineering Technologies and Engineering-Related Fields
- Engineering
- English Language and Literature/letters
- Family and Consumer Sciences/human Sciences
- Foreign Languages, Literatures, and Linguistics
- Health Professions and Related Programs
- History
- Homeland Security, Law Enforcement, Firefighting
- Human Services
- Legal Professions and Studies
- Liberal Arts and Sciences Studies and Humanities
- Library Science
- Mathematics and Statistics
- Mechanic and Repair Technologies/technicians

2014 LGBTQ Career Center Certification Assessment

- Military Technologies and Applied Sciences
- Multi/interdisciplinary Studies
- Natural Resources and Conservation
- Parks, Recreation, Leisure, and Fitness Studies
- Personal and Culinary Services
- Philosophy and Religious Studies
- Physical Sciences
- Precision Production
- Psychology
- Science Technologies/technicians
- Social SciencesTheology and Religious Vocations
- Transportation and Materials Moving
- Visual and Performing Arts

Other (please specify)

***20. Indicate the number of students the career center served in the past 12 months:**

***21. Indicate type of students that the career center serves. Check all that apply.**

- Undergraduate
- Graduate
- Doctorate
- Alumni
- Post-Doctorate
- Certificate Programs

Other, please specify

SERVICES

***22. Does the career center offer tools/resources/information/advice to students on finding LGBTQ friendly employers/ work environments?**

- Yes
- No

2014 LGBTQ Career Center Certification Assessment

***23. In the past 12 months, has the career center provided tools/resources/information/ advice to students on finding LGBTQ friendly employers/ work environments?**

- Yes
- No

***24. Indicate type of tools/ resources/ information. Check all that apply:**

- Web Resources
- Workshops/ Presentations
- Pamphlets
- One-on-one Consultations
- Other, please specify

***25. Does the career center offer tools/resources/information/advice to students on "coming out" on a resume? (listing LGBTQ related experiences, etc.)**

- Yes
- No

***26. In the past 12 months, has the career center provided tools/resources/information/advice to students on "coming out" on a resume?**

- Yes
- No

27. Indicate type of tools/ resources/ information. Check all that apply.

- Web Resources
- Workshops/ Presentations
- Pamphlets
- One-on-one consultations
- Other, please specify

***28. Does the career center offer tools/resources/ information/advice to students on "coming out" during an interview? (Speaking to LGBTQ experiences, etc.)**

- Yes
- No

2014 LGBTQ Career Center Certification Assessment

***29. In the past 12 months, has the career center provided tools/resources/ information/advice to students on coming out during an interview?**

- Yes
- No

***30. Indicate type of tools/ resources/ information. Check all that apply.**

- Web Resources
- Workshops/ Presentations
- Pamphlets
- One-on-one consultations
- Other, please specify

***31. Does the career center offer tools/resources/ information/advice to students on coming out in the workplace?**

- Yes
- No

***32. In the past 12 months, has the career center provided tools/resources/ information/advice to students on coming out in the workplace?**

- Yes
- No

***33. Indicate type of tools/ resources/ information. Check all that apply.**

- Web Resources
- Workshops/ Presentations
- Pamphlets
- One-on-one consultations
- Other, please specify

2014 LGBTQ Career Center Certification Assessment

***34. Does the career center offer one-on-one career counseling for individuals who are struggling with the decision to come out in the workplace?**

- Yes
- No

***35. In the past 12 months, how often has the career center provided such service?**

- None
- Once
- More than once

***36. Does the career center offer on-line counseling to those LGBTQ students that might not feel comfortable walking into the office?**

- Yes
- No

37. In the past 12 months, has the career center provided on-line counseling to those LGBTQ students?

- Yes
- No

38. In the last 12 months, how often have you provided such service?

- None
- Once
- More than once

***39. Is the career center responsible for establishing or managing a mentoring program?**

- Yes
- No

***40. In the past 12 months, has the career center incorporated or continued to support an LGBTQ specific component to the mentoring program?**

- Yes
- No

2014 LGBTQ Career Center Certification Assessment

***41. Is the career center responsible for organizing career fairs or other recruiting events?**

- Yes
 No

***42. In the past 12 months, has the career center organized an LGBTQ specific career fair/recruiting event or incorporated an LGBTQ component into general career fairs?**

- Yes
 No

***43. Is your career center responsible for organizing networking events?**

- Yes
 No

***44. In the past 12 months, has the career center organized an LGBTQ specific networking event or incorporated an LGBTQ component into a general networking event?**

- Yes
 No

***45. Does the career center have a specific website/ link to LGBTQ workplace issues on your page?**

- Yes
 No

***46. Provide links:**

TRAINING

***47. Is the career center staff trained to assist LGBTQ students with their specific needs and speak to career issues?**

- Yes
 No

2014 LGBTQ Career Center Certification Assessment

***48. Indicate type of training. Check all that apply.**

- Safe Zone Program
- External Training Program
- Internal Training Program
- OUT for Work Career Center Training
- Attended Conferences
- Other, please specify

***49. Does the career center offer training other faculty/ staff on LGBTQ career issues?**

- Yes
- No

***50. In the last 12 months, has the career center trained other faculty/ staff on LGBTQ career issues?**

- Yes
- No

***51. How often has the career center provided such service?**

- Once
- More than once

***52. Indicate type of training. Check all that apply.**

- Live workshops
- Online presentations
- Other, please specify

OUTREACH

***53. In the past 12 months, has the career center staff performed outreach specifically to the LGBTQ student population?**

- Yes
- No

2014 LGBTQ Career Center Certification Assessment

54. Provide the following information

Names of LGBTQ Campus

Group(s):

Name of Point of Contact for

the LGBTQ Group(s):

Email address(es):

Phone number(s):

Website(s):

*55. Indicate type of outreach. Check all that apply.

- Attend LGBTQ campus group meeting
- Attend LGBTQ specific events
- Conduct e mail campaign
- Sponsor LGBTQ events
- Present career workshops to LGBTQ group
- Other, please specify

*56. Does the career center offer programs that connect current LGBTQ students with LGBTQ alumni and/ or professionals?

- Yes
- No

*57. In the past 12 months, has the career center connected LGBTQ students with LGBTQ alumni and/ or other professionals?

- Yes
- No

*58. Indicate how. Check all that apply.

- Online
- Via networking opportunities on campus
- Via networking events off campus
- Other, please specify

2014 LGBTQ Career Center Certification Assessment

***59. Does the campus have an LGBTQ resource center?**

- Yes
- No

60. Provide the following information

Name of Point of Contact at the LGBTQ Resource Center:

Center:

Email address:

Phone number:

***61. Does the career center collaborate with the resource center on career programmatic efforts?**

- Yes
- No

***62. In the past 12 months, how often has the career center partnered with the LGBTQ resource center?**

- None
- Once
- More than once

***63. Indicate what type of activities. Check all that apply.**

- Workshops
- LGBTQ specific career fairs
- Providing resources
- Drop-in career services at the resource center
- Other, please specify

2014 LGBTQ Career Center Certification Assessment

***64. How does the career center keep current with the ever changing workplace issues and concerns that face LGBTQ students? Click all that apply.**

- Visit LGBTQ websites on a regular basis
- Receive publications
- Work with LGBTQ organizations
- Newsletters
- Participate in webinars
- Attend conferences
- Other, please specify

SUPPORT

***65. Does the career center provide in-kind or financial support for students to attend career conferences/ fairs?**

- Yes
- No

***66. Indicate the most appropriate response:**

- The career center WOULD CONSIDER PROVIDING in-kind/ financial support for students to attend LGBTQ specific career conferences/fairs such as OUT for Work
- The career center HAS PROVIDED in-kind/ financial support for students to attend LGBTQ specific career conferences/fairs such as OUT for Work

***67. Does the career center provide in-kind/ financial support for career center professionals to attend career conferences?**

- Yes
- No

***68. Indicate the most appropriate response:**

- The career center WOULD CONSIDER PROVIDING in-kind/ financial support for career center professionals to attend LGBTQ specific career conferences/fairs such as OUT for Work
- The career center HAS PROVIDED in-kind/ financial support for career center professionals to attend LGBTQ specific career conferences/fairs such as OUT for Work

2014 LGBTQ Career Center Certification Assessment

***69. Does the career center participate in any equal employment advocacy roles for LGBTQ students?**

- Yes
- No

***70. Indicate all levels that apply**

- Campus
- Local
- State
- Federal

Other (please specify)

SUPPLEMENTAL QUESTIONS

***71. Would the career center be interested in having OUT for Work facilitate a presentation on campus to career center staff, faculty and/ or students?**

- Yes
- No

***72. Provide a convenient time of year to do so:**

***73. Would the career center professionals be interested in receiving an Individual LGBTQ Career Center Professional Certification?**

- Yes
- No

***74. Would your career center, faculty, and/ or staff members be interested in attending an LGBTQ & Ally career conference which includes workshops, presentations and guest speakers, focused around the idea of being "out" in the workplace?**

- Yes
- No

2014 LGBTQ Career Center Certification Assessment

75. How did you find out about the OUT for Work LGBTQ Career Center Certification Assessment/ Program?

- Email
- Postcard/ Other sent information
- Conference/ Event
- Word-of-mouth

Other (please specify)

You have just completed the 2014 OUT for Work Career Center Certification Program Assessment.

Please copy or click on the link below to pay for the assessment and other optional services.

<http://www.regonline.com/Register/Checkin.aspx?EventID=1174488>

If you have any questions, please e mail info@outforwork.com.

Assessments will be processed after payment is confirmed. You will be receiving a conformation e mail soon.